

**Government of Jharkhand**  
**DEPARTMENT OF AGRICULTURE & CANE DEVELOPMENT**

**Invitation for submitting applications for providing services on contractual basis in Organic Farming Authority of Jharkhand(OFAJ)**

**The Department of Agriculture & Cane Development, Government of Jharkhand invites applications from serving/retired officers of Government of India/State Government Department/Public Sector Undertaking/Private Sector organizations or otherwise with requisite qualifications and experience as elaborated below for providing services against following post on contractual basis on or before 06-03-14 till 1700 hrs:**

Sl.No.	Post	No. of Post	Minimum Educational Qualification	Minimum Experience	Monthly consolidated remuneration (In case of contract)
1	Manager Marketing & Post Harvest Management	1	M.Sc. (Ag)/ Hort.)/ Agricultural Economics/ M.B.A. (Marketing) Ph.D. Preferable	2 Years Experience in marketing in reputed organization	32000 (Fixed)
2	Manager Certification & ICS Management	1	M.Sc. (Ag) / Hort.) / M Tech. (Biotechnology) /M.Sc. (Microbiology) Ph.D. Preferable	2 Years experience in Organic farming/ certifications	32000 (Fixed)
3	Accountant Officer	1	M. Com. With ICWA or C.A. Inter / M.B.A. (Finance)	2 years experience in relevant field as account officer	32000 (Fixed)
4	Monitoring Executive	1	B. Tech/BE (Biotechnology)/ B.Sc(Microbiology)/ B.Pharma	1 year experience of Organic Project monitoring	25000 (Fixed)
5	Computer Operator cum Assistant	2	Graduate and PGDCA	1 year experience in relevant field	15000 (Fixed)
6	Cashier cum Assistant	1	B.Com.(M.Com Preferable)	1 year experience in relevant field	15000 (Fixed)

**Note: Roster as per applicable**

The conditions of providing services on contract basis are as follows:

- (i) Posts advertised shall be filled up only on contractual basis initially for a period of one year. The contract can further be extended on the basis of performance appraisal report up to project period.
- (ii) The total number of vacancies as indicated above will be filled up as per the requirement strictly in accordance with merit.
- (iii) Period of providing services would be for a maximum period of the programme.
- (iv) Monthly performance, Monitoring and Appraisal would be carried out to ensure achievement of the objectives behind this arrangement.
- (v) The contract shall be effective from the date of actual contractual engagement.

- (vi) The selected personnel would assist the C.E.O, Organic Farming Authority of Jharkhand in carrying out various functions and also carry out the instructions issued by Department of Agriculture & Cane Development, Govt. of Jharkhand from time to time in a time bound manner.
- (vii) Reservations as per the policy of Govt. of Jharkhand shall be applicable.
- (viii) Successful candidates on contract basis will have to sign a contractual agreement with the C.E.O, Organic Farming Authority of Jharkhand.
- (ix) The contractual engagement shall not confer any right or claim of extension/absorption in the Agriculture & Cane Development Department, Govt of Jharkhand.
- (x) Accordingly, interested and eligible candidates are invited to submit applications enclosing their details CV in the prescribed format along with attested copies of mark sheets, caste certificate, professional qualifications, experiences etc. and an application fee of Rs. 500/- (Rupees five hundred only) for the post of Manager Marketing & Post Harvest Management, Manager certification & ICS Management, Accountant Officer, Monitoring Executive, Computer Operator cum Assistant, Cashier cum Assistant in the form of Demand Draft in favor of C.E.O, Organic Farming Authority of Jharkhand, payable at Ranchi.
- (xi) Interested candidates can download the application format and other details from the website [www.nhmjharkhand.org/](http://www.nhmjharkhand.org/) [www.organicjharkhand.in](http://www.organicjharkhand.in)
- (xii) Duly filled in applications should reach the office of C.E.O., Organic Farming Authority of Jharkhand c/o Jharkhand State Horticulture Mission , Krishi Bhawan Campus, Kanke Road, Ranchi - 834008 (Jharkhand) on or before 1700 hrs. of **06 March' 2014**
- (xiii) The C.E.O, Organic Farming Authority of Jharkhand Govt. of Jharkhand shall not in any way be responsible for any delay in receipt of the application. Application received after the due date and time shall not be entertained.
- (xiv) No traveling allowances etc. will be admissible to the candidates for appearing in written test or interview.
- (xv) A waiting list for the candidature will be prepared, which will valid for one year and vacancy will be filled from the waitlisted candidates in order of merit.
- (xvi) All applicants have to submit two self addresses duly stamped with Rs. 25/- envelop along with their application.
- (xvii) The undersign has the right to cancel the above advertisement without assigning any reason.

Director, Horticulture,  
Jharkhand, Ranchi  
-Cum-  
C.E.O, OFAJ

## Format

1. Post applied for:
2. Name of the candidate:
3. Father's/Husband's name:
4. Date of birth:
5. Sex :
6. Reservation Category :
7. Date of appointment to the present service:
8. Permanent Address :
9. Correspondence Address :
10. Phone no. (office/residence):
11. Fax No.:
12. Mobile No.
13. Whether belonging to SC/ST/OBC/General:
14. Details of educational qualification

Self attested photograph
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Exam	Year	Institute/University/Board	Main Subjects	Result	
				Percentage	Division

### 15. Details of experience:

Name of Organisation	Position held (whether on permanent/regular/adhoc basis)	Period		Brief description of duties	Pay Scale	Present Basic Pay	Total emoluments	Details of work experience	Level of computer knowledge
		From	To						

I hereby declare that the information furnished above is complete and true to the best of my knowledge and belief.

Date:

Place:

Signature of the candidate: .....

**SPECIMEN AFFIDAVIT TO BE SUBMITTED ALONG WITH APPLICATION**

**(To be executed on non judicial stamp paper)**

I ..... (name of the applicant)  
s/o/d/o/w/o ..... residing  
at..... solemnly declare and  
affirm as follows:

- i. That no punishment has been awarded to me against any Government/Department/Employer enquiry proceedings or prosecution initiated against me for any offence/act of omission or commission.
- ii. That I have not been convicted by any court or law for any offence involving moral turpitude and sentenced in respect thereof.
- iii. That no civil or criminal proceedings in respect of an offence alleged to have been committed are pending against me before any court of law.
- iv. That no warrant or summons for the appearance or a warrant for the arrest has been issued against me by a court under any law.

That the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing in material has been concealed thereof.

I undertake that in the event of any of the information furnished above being found to be false or incorrect in any respect, my services are liable to be cancelled and appropriate action may be taken against me.

Applicant

Note :- Affidavit to be attested by authorized Magistrates/Notary.